

EXHIBIT 4-N

QUARTERLY UPDATE REPORT Montana CDBG Program – Housing and Public Facilities

NAME OF GRANTEE: _____

DATE OF ANNOUNCEMENT OF
GRANT AWARD: _____

DATE OF FIRM COMMITMENT OF
ALL OTHER NON-CDBG FUNDING: _____

GRANT CONTRACT NUMBER: #MT-CDBG-_____-_____

QUARTER: MARCH JUNE SEPTEMBER DECEMBER
(please circle one)

PERCENT COMPLETED: _____

DATE REPORT COMPLETED: _____

SCOPE OF WORK:

Comments on each of the items in the scope of work
Found in the CDBG Contract
(listed in section 5)

Comments on each of the items in the scope of work

Milestones Completed: _____

Issues / Problems Encountered: _____

IMPLEMENTATION SCHEDULE:

Comments on each of the items in the Quarterly Implementation Schedule
(Attachment A of the CDBG contract)

Milestones Completed: _____

Timeliness Compliance: _____

START-UP CONDITIONS

Chapter 1

(Utilize the items from 1-G)

Milestones Completed: _____

Issues / Problems Encountered: _____

ENVIRONMENTAL REVIEW

Chapter 2

Milestones Completed: _____

Issues / Problems Encountered: _____

PROCUREMENT STANDARDS

Chapter 3

(Utilize the items from Exhibit 3-I)

Milestones Completed: _____

Issues / Problems Encountered: _____

FINANCIAL MANAGEMENT

Chapter 4

Milestones Completed: _____

Issues / Problems Encountered: _____

CIVIL RIGHTS

Chapter 5

(Utilize the items from Exhibit 5-U)

Milestones Completed: _____

Issues / Problems Encountered: _____

LABOR STANDARDS

Chapter 6

Milestones Completed: _____

Issues / Problems Encountered: _____

ACQUISITION & RELOCATION

Chapter 7

(complete if applicable)

Milestones Completed: _____

Issues / Problems Encountered: _____

CONSTRUCTION MANAGEMENT

Chapter 9

Milestones Completed: _____

Issues / Problems Encountered: _____

HOUSING

Chapter 10

(complete if applicable)

Milestones Completed: _____

Issues / Problems Encountered: _____

CLOSEOUT

Chapter 13

Status of Closeout Forms: _____

Issues / Problems Encountered: _____

